

April 27, 2006

Dear MPC Members,

The Board, in its April 20, 2006 meeting, has reiterated the strict implementation of the "No Card, No Service" policy applicable to the use of all Club facilities and services.

The implementation of this policy is vital in Club operations, as this will ensure accuracy in billing entries and more importantly, it will protect your interests by identifying unauthorized users.

To ensure that this policy is strictly and properly implemented, all Club employees were instructed to politely request members, dependents, and guests to present their MPC cards prior to acquisition of service and/or use of Club facilities. Any Club employee found not complying with this policy would be subject to proper disciplinary action.

In the event that you, or your dependents, may have forgotten your card, you may get a temporary card from any of the following:

General Manager's Office	8:00 a.m. to 6:30 p.m. (Mondays to Fridays) 8:00 a.m. to 5:00 p.m. (Saturdays)
Library	9:00 a.m. to 7:00 p.m. (Sundays and holidays)
Outlet Cashier's Office	6:00 p.m. to 10:00 p.m. (Mondays to Sundays)

Members who have lost their card may secure a replacement card from the General Manager's Office. Lost card of dependents may be replaced upon submission of a letter of request from the member. Membership card replacement fee for both members, and dependents costs Php 99.00 and shall be deductible from the member's account.

Thank you for your cooperation.


PATRIA PUYAT-PALANCA
General Manager


GLENDON ROWELL
Chairman, House Committee